

**Our opening times will change to:**

**Thursday to Saturday 10am—5pm**

**Sunday 11 am—4pm**

**We are no longer be open on Wednesdays.**

### **Booking & information before you come:**

We want you to know how we have changed things to ensure your visit to us is a safe one. We have installed a counter screen, have screen curtains in the shop and studio, and also have visors available for workshops and use while painting. You will be required to wear a face mask when you are browsing or walking in the shop, but once seated in your designated area – you may be able to remove this – and a visor can be worn instead – please ask as we do have loads of these!

- **PLEASE NOTE that the current Rule of 6 applies as well as local legislation for the area you live in**
- **All sessions must be booked** either via our website [www.space4craft.co.uk](http://www.space4craft.co.uk) or by phone during our new opening hours. You can also book **ahead** in the shop. At the point of booking we will need to take contact details and your address, which is held for 21 days. These details are required by law for Covid19 controls. A non-returnable studio fee of £5 is required to secure your booking, whether you are a group of 6 or 1 by yourself. We usually run a monthly offer in conjunction with this!
  - To minimise risk we prefer contactless payment, but will take a card payment. **No cash at present.**
  - When booking you will be able to choose how many people are attending- please be aware of local guidelines for the area in which you live. There is a minimum number of 2 painters and presently a maximum group size of 6. We would ask that the number of non-painters is limited to 1.
  - Initially, there will only be two groups of painters in the studio at the same time and the start times have been staggered to avoid unnecessary crowding.
  - It is important you arrive at your **allocated time** in order to select your pottery before the next group arrives (you can choose to order your items from our **Pots 2Go system** and we will have them ready for you, which would give you longer to paint). If you are unable to finish within the time, it can be arranged to collect after a drying time of 24hours, (our hair dryers will not be allowed to be in use –due to the science known about aerosol droplets. We advise using our Takeout kits where you can just buy the underglaze pots you need at 25p per pot (on items that you have started to paint in our studio – (50p for a Pots2go kit) and we will have it ready for you to take home on our next working day. This is an ideal solution when you need to take your time and can just drop it back when you are ready for firing.

### **When you've arrived:**

- You will be asked to use hand sanitizer when you come in to the studio. There are various ones around in the shop area too.
- Following government guidance; tables, chairs and all equipment will be sanitized an hour after you have left (to allow for any aerosols droplets to settle) so that a deep cleaning can take place before it can be used again.
- We hope to be able to serve our usual tea/coffee in takeaway cups. Fruit juice drinks and our usual range of sealed snacks will also be available. A bin will be provided for you at your table to put wrappers and empty cups into for proper disposal. Please avoid bringing in your own food or drink.
- Once settled in the studio, you will be asked to remain at your table and to ask for anything further that you may require.
- Our toilet facilities will be available for your use. You will also be asked to use our hand sanitiser before and after.

Pots2Go takeaway kits will still be available if you prefer to paint at home either through ordering through our website or via the shop.

- Collection and Drop off's: Will be during our normal opening hours. But preferably before 2pm on any day we are open as we are likely to leave early if we don't have an afternoon slot booked. We would ask that if you intend to pick up or drop off after 2pm that you **text us on 07950557225** so that we do not leave early if we have had no afternoon bookings.

### **Additional Information**

- If you require help or guidance during your session we will wear face visors and masks in order to be able to demonstrate or advise.

- **If you want to paint but are on your own this is still possible but please leave a note in our booking form.**

**If you've been shielding and feel vulnerable, we advise booking a Thursday morning slot, so you know the studio has been closed for 3 days prior to your booking.**

**If you are disabled we now have a painting area in the shop without any steps, but unfortunately are toilet is upstairs – But let us know how we can help you!**

**There is a carpark outside our shop (this doesn't belong to us, but is owned by the Prince of Orange pub and we advise parking only in the overflow carpark adjacent to our building and NOT in the one behind their Pub!**

- **Please remember that if you or a member of your family has Covid symptoms you should not visit the studio. If you have booked we can always arrange Pots2Go for you. Give us a call on 07950557225**

Obviously we need to follow government guidance on how to deal with this situation and it is constantly changing but your safety and ours is the most important factor in all of this. We hope you understand why we have to put these measures into place and bear with them until such a time as we can return to a more normal way of working.

Most of all, enjoy your time with us.